

Post: Local Service Co-ordinator (p/t 18hrs per week)

Salary: £32,331 - £36,289 (pro-rata), plus benefits

Location: City of Bath (office base from Home)

Soundwell Music Therapy Trust is the only specialist adult mental health music therapy charity in the UK. We use music to help people in the Bristol and Bath areas, whose lives are seriously affected by mental illness. We also work with unpaid carers in need of support and respite.

We have an exciting opportunity for a qualified and experienced music psychotherapist to join our small team as Local Service Co-ordinator covering the City of Bath.

Based from home, the Local Service Co-ordinator will have responsibility for the planning, development and co-ordination of Soundwell's services within Bath (including for clients in the Bath and N.East Somerset area), ensuring that high quality services are provided yet mindful of achieving value for money.

You will have experience of music therapy practice gained the field of adult mental health. You will also be an excellent organiser, have strong experience of project/service co-ordination, and a track record of successful partnership working.

A competitive salary is offered together with a number of benefits including contributory pension, generous sick pay scheme, mileage allowance and supervision costs. Due to the nature of this work, the post is subject to an enhanced DBS check. Previous criminal convictions may not necessarily be a bar to this employment.

Application process – please read carefully:

For further details, a copy of the job description and application form can be downloaded directly by visiting <https://soundwell.org/about-us/jobs/>

Candidates should submit the following:

- 1 A completed application form
- 2 A brief covering letter.

Please note, it is important, when completing the application form, that you **provide evidence against the requirements of the person specification**. Please send all applications by email to emma.weatherup@soundwell.org.uk

The closing date for all applications is **9am Monday 1st February**, and interviews will be held on **Tuesday 9th February** on zoom. Please keep this date free in case you are called for interview.

If you would like to discuss this role in advance of making your application, please contact Emma Weatherup on emma.weatherup@soundwell.org.uk to arrange a time to speak.