

Service specification for Music Therapist

Date Prepared: October 2018

Overall Specification

To undertake direct music therapy work for people who have complex mental health needs together with any other client groups which Soundwell may identify as requiring support. Ensuring high quality service standards at all times.

Responsible to: Lead Services Manager

Relationships:

The freelancer is expected to foster excellent working relationships with all members of the Soundwell team, both staff and trustees. In particular, the postholder is expected to develop a sound and collaborative working relationship with the Local Service Co-ordinators.

Detailed Specification:

1. Assess, plan, carry out and evaluate music therapy assignments with clients referred to Soundwell. For group work, all the above tasks will be shared with a co-therapist.
2. Undertake therapeutic programmes in accordance with a psycho-dynamic approach and understanding.
3. Ensure the welfare of clients at all times.
4. Maintain a high standard of record keeping (paper-based and electronic) in order to ensure client progress can be effectively monitored. Be able to report back outcomes to the Local Service Co-ordinator and Lead Services Manager when requested.
5. Comply with all aspects of health and safety at work, in accordance with Soundwell policy.
6. Adhere at all times to other Soundwell policies, with particular reference to equality of opportunity, safeguarding and confidentiality.
7. Ensure any concerns, complaints or legal matters arising from clinical work are discussed in the first instance with the Local Service Co-ordinator and, where appropriate, reported to the Lead Services Manager immediately.
8. Provide any assistance as required to the Local Service Co-ordinator in helping to develop links and networks for the purpose of providing new services, as requested.
9. Contribute to Soundwell's service user representation work as requested.
10. To participate in regular psycho-dynamically informed supervision.
11. To attend any internal meetings as requested.
12. Undertake any training necessary to perform the contract.

Note:

This specification will be reviewed from time to time and amended by mutual agreement.

Person Specification:

1 Experience

- a) Evidence of music therapy practice working in the field of adult mental health and carers
- b) Experience of working with, an understanding of, and a commitment to, service users from

- marginalised and hard to engage groups and those with complex and additional mental health needs
- c) Experience of organising and facilitating music therapy groups/sessions, workshops and presentations in a variety of settings
 - d) Experience of working with volunteers
 - e) Experience of writing and presenting reports for submission

2 Knowledge

- a) Recognised music therapy qualification and with current valid registration
- b) Sound knowledge of using music as a therapeutic theory, practice and intervention
- c) Knowledge of issues affecting the mental health of individuals
- d) Knowledge of safeguarding issues

3 Skills and Abilities

- a) Well-developed interpersonal skills
- b) Ability to keep in touch with the latest clinical developments
- c) Effective people management and interpersonal relationships
- d) Good time management with ability to multi-task
- e) Excellent verbal, written and non-verbal communication skills.
- f) Enthusiasm, patience, discretion and a sense of humour.
- g) Own transport and ability to travel throughout the catchment area as required
- h) A good understanding of, and a commitment to, the values of equal opportunities, impartiality and confidentiality as it applies to one's own work, team work and service provision.

Contractual Details:

- Hours: As agreed on an assignment by assignment basis
- Location: As required and agreed
- Salary: £13.62 - £19.37 per hour, depending on experience.
- Benefits: - mileage allowance
- supervision costs
- Disclosure: Due to the nature of this work, this contract is subject to an enhanced DBS check. Previous criminal convictions may not necessarily be a bar.

Application Details:

Application deadline: 9am Monday 15th October 2018

Interview date: Friday 26th October 2018

If you wish to apply for a position on the freelance bank of music therapists for Soundwell, we invite you to send in a CV, of no more than 2 pages, and a supporting statement which should answer to the person specification, and again, should be no more than 2 pages.

Please email your CV and supporting statement as a word document to emma.prout@soundwell.org.uk by the application deadline of **8am on Monday 15th October**.

If you have any queries about the role, please contact Em Weatherup, Lead Services Manager at emma.weatherup@soundwell.org.uk or 07807 397736.

Unfortunately, due to our limited resources as a charity we're unable to offer feedback on unsuccessful applications or to notify applicants if they're unsuccessful in being shortlisted for interview. If you've not heard

from us by Monday 22nd October, please assume that on this occasion you have not been shortlisted for interview.

- Ends -